



Monterey Library Building Committee Meeting

Date: March 14, 2016

Project: Monterey Library
P3 JN: 1516.00

- Mark Makuc - Librarian
- Mickey Jervus – ML Trustee
- Lisa Smyle – ML Trustee
- Dennis Lynch
- Lauren Stara – MBLC Construction Admin
- Mary Paul Yates VIA SKYPE ML Trustee
- Ken Basler – Board of Selectmen
- Tom Eagles - EDM, Designer
- Rebecca Tamol-Kay EDM, Designer
- Daniel Pallotta P-3, OPM
- Mark Volk – Foresight Engineering

The following transpired:

3.28.1	<p>Prior Meeting Minutes Review:</p> <p>Reviewed EDM's Minutes from Design Meeting #1</p>
3.28.2	<ol style="list-style-type: none"> 1. Lauren Stara began with MBLC project milestones and invitation to Grant Anticipation Seminar in South Hadley. Mark to Attend. Lauren explained MBLC expectations to EDM (as this is their first MBLC grant process). Lauren is here to help and her job is to get Monterey a grant 2. EDM began with basic bubble diagrams for program sizes and program adjacencies. Discussion on each space and the lack of interest in the young adults in Monterey. Mark to discuss with School Librarian. Discussion on the Size of the meeting room Building Program calls for 75 but space is designed for 60. Lauren appeared ok with a small reduction. Further discussion on the meeting space as an Art Gallery. Lauren cautioned against designing for an Art Gallery. The grant program is for libraries not Artist display space. Art can be displayed as an accessory use but not as primary use. 3. Lauren discussed furniture and what is eligible and what is not. She thought there would be flexibility on the movable furniture (Currently not reimbursed) but we would wait till the final Grant Program is formally announced.

	<p>Other Items discussed where ADA issues with egress, areas of refuge, reading deck. Total Occupancy of the Library not to exceed 100 or the Bathroom fixture count will need to go up per the MA Plumbing Code.</p> <p>There was considerable discussion on opening up the existing library as the new meeting room space. Plan B had it laid out but lighting and ceiling heights to be explored.</p> <p>A brief discussion on meeting other Town Boards especially Conservation was discussed. The site lies within buffer zones of the Rivers Protection Act.</p>
<p>3.28.3</p>	<p>Meeting Adjourned Motion to Adjourn by _____ and seconded by _____ and voted unanimously</p> <p>Next meeting date: April 25, 2016 @ 4:00 PM Monterey Library.</p>

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly