



meeting minutes #4

architecture

engineering

management

project name: Town of Monterey
Library Addition

project no.: tom-4020

meeting date: 04.25.16

issue date: 04.27.16

present:

Mark Makuc-Library Director, Daniel Pallotta-Project Manager, Mickey Jervas-Trustee, Lisa Smyle-Trustee, John Higgins-Trustee, Ben Kreider-Trustee, MaryPaul Yates-Trustee, Tim Eagles-edm, Rebecca Tamol-Kay-edm

distribution: attendees

pd-B3 discussion:

- This is the updated plan since our last meeting that was sent out.
- The trustees asked if there was a way to combine the kitchenette with the storage off the multi-purpose room to allow for more wall space and less doorways.
- Mickey asked if a dumbwaiter could be accommodated in the plan so books could be lowered down to the basement for storage.
- The basement is not accessible and only library staff is allowed in the basement.

View #1 discussion:

- Discussion came up about having an exterior stair leading from the back reading deck to the lawn. A variance from the state would have to be acquired to have only stairs and no ramp access. The trustees decided that stairs are not needed. If they change their mind it can be looked into.
- The group did not like the look of all the roof lines in this version.

View #2 discussion:

- No mansard roof.

pd-C discussion:

- This is a new floor plan. Similar to pd-B3. In this version the plan is angled to match the property line and allows the plan to open up to the back views of the river.
- The trustees liked this and decided that this is the plan they want to work with.

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second floor

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View #3 discussion:

- The trustees like this look. They like the simplified roof lines.
- They would like to see if the pitch on the back gable could be raised higher.
- Can the sills match the existing windows.
- They don't care for the flat exterior look and would like some overhang at the end of the gables. Gutters could provide the look of an overhang on the roof due to the larger size need for the rain load coming off the roof.
- Finishes: shakes with color or stain, darker color.
- Can the height of the roof entrance be brought down? Or can a canopy be added or the roof overhang extended to fit in better with the original building?
- No small divided lights in windows, larger panes of glass showing some divided lights.
- Mimic certain features of original building in a more updated ways.

View #4 discussion:

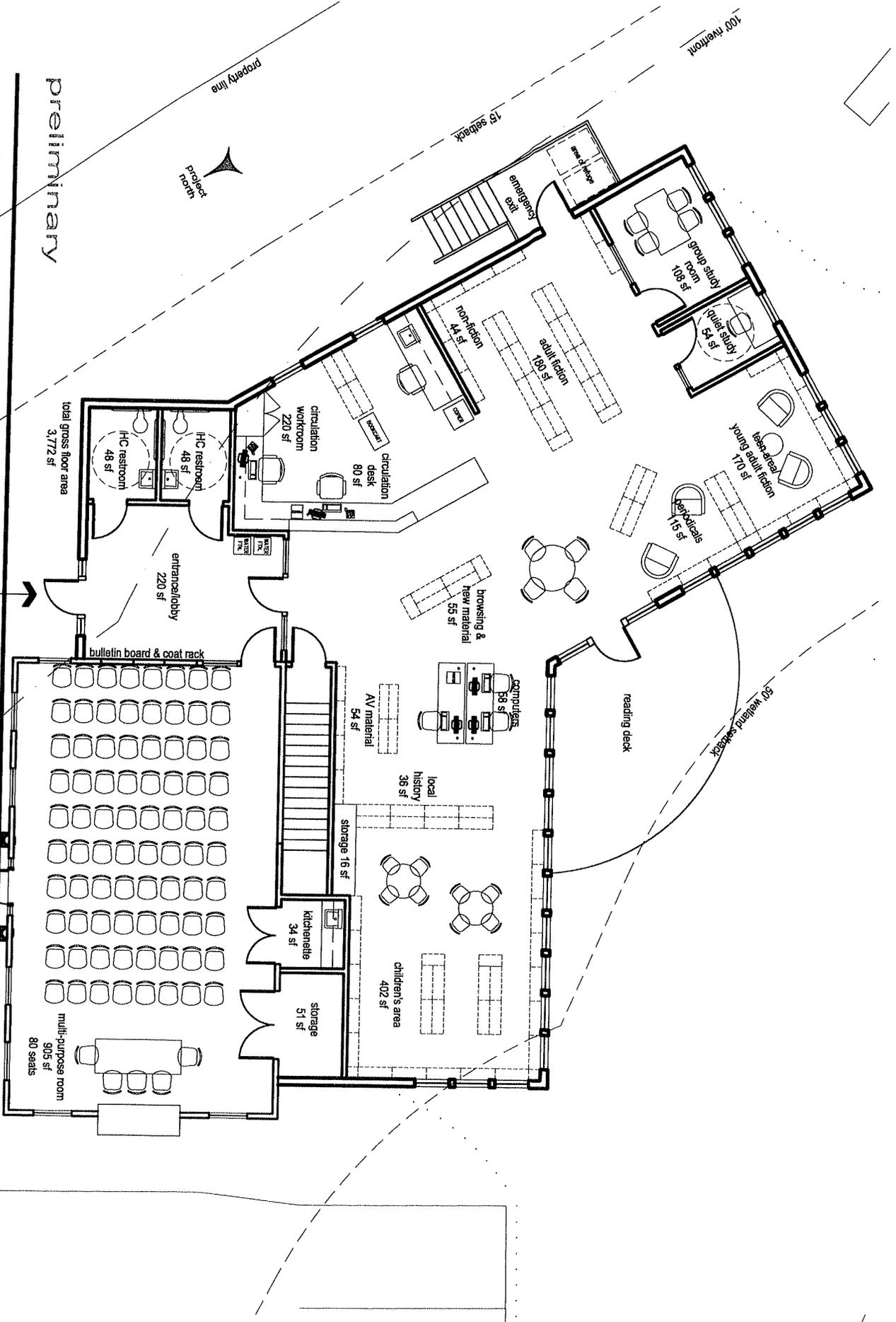
- Too modern.
- Flat roof a concern.
- Mark commented that looking down at the water is more important than looking up at the trees, which you do everywhere you go in Monterey.

General Discussion:

- They would like a more traditional look to the addition with the use of different materials, color and glass. The addition does not have to match the original 1931 building but would allow the original building to stand out and not compete with the new addition, The addition can then blend in with the look of the town and its surroundings. The look along with the cost of the building is a concern to get the project to pass at town meeting.
- Need to put together hazardous material list. *edm does not have hazardous material identification in our contract.*
- Marc Volk needs to do perc testing and put together a narrative on boring.

Next meeting TBD:

Tentatively set for Monday, May 23, 2016 at 4:00 pm. Mark Makuc will check with Kenn Basler to see if it works with his schedule and get back to us.



preliminary



project north

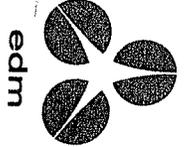
Town of Monterey Library
Library Board of Trustees

Main Street
Monterey, MA

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Addition to Existing Library
Existing Library Site

tom-4020
04/20/16

pd-C



edm